

TUCSON RADIO CONTROL CLUB BYLAWS

ARTICLE I

The name of this club shall be the Tucson Radio Control Club Inc.

ARTICLE II

SECTION 1, VISION:

The objectives of this club shall be:

- To create sportsmanship, craftsmanship and fellowship.
- To encourage participation in the sport of radio controlled model aviation.
- To provide the opportunity for the up-grading of construction and flying skills by experimentation, competition, and education.
- To provide the organization and resources necessary for the performance of air shows and demonstrations for the public to promote the hobby of radio control model aviation.

SECTION 2, POLICIES:

- The policies of this club shall be determined by the Club Bylaws, the Academy of Model Aeronautics Bylaws, the TRCC Safety and Operational Rules, and by resolutions passed by the membership.
- This club shall incorporate under the laws of the State of Arizona as a non-profit organization.
- TRCC does not discriminate based on sex, race, color, national and ethnic origin, or handicap status in administration of its admission and flying club policies.

ARTICLE III

SECTION 1, CLASSIFICATIONS:

There shall be four (4) classifications of members as follows:

- Junior Members
- Open Members
- Part Year Resident Members
- Gold Members

SECTION 2, JUNIOR MEMBERS:

A member who has not reached 19 years of age by July 1 of the current membership year is a Junior Member. Junior members shall enjoy all rights and privileges except the right to vote.

SECTION 3, OPEN MEMBERS:

A member not qualifying as a Junior Member or a Part-Year Resident Member is an Open Member.

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SECTION 4, PART YEAR RESIDENT MEMBERS:

A member who does not require more than 6-months membership privileges per year may elect to be a "Part-Year Resident Member".

SECTION 5, GOLD MEMBERS:

~~A Gold Member shall be a lifetime member, exempt from dues, yet retaining all open member rights and privileges. The Board must agree unanimously and present the nomination at an open general meeting. A two-thirds vote of member's present is required to approve Gold Member status.~~ Club members voted to end the Gold Member program effective 17 Jan 2019. Current remaining gold members will retain Gold Member status.

SECTION 6, ACADEMY OF MODEL AERONAUTICS MEMBERSHIP:

All members must be current and full open paid-up members of the Academy of Model Aeronautics.

SECTION 7, APPLICATION FOR MEMBERSHIP:

- An applicant for Membership shall be a full open member of the Academy of Model Aeronautics prior to his application.
- Upon approval by a two-thirds vote at any regular meeting, an applicant will receive Club membership with all rights, privileges, and responsibilities thereof.
- If any person is not able to attend a meeting because of personal reasons, then a letter of application may be submitted to the Board of Directors for review. The Board will then make a recommendation to the membership for consideration.

SECTION 8, LOSS OF MEMBERSHIP:

- A member who intentionally mistreats or damages club property, or violates the TRCC Safety and Operational Rules or the AMA national model aircraft safety code, may be immediately suspended by a vote of the Board.
- A notice of suspension shall be given by registered letter sent to the address that the member has on file with the club.
- During this suspension, the member is not allowed at the field.
- The suspension will stay in effect until the next club meeting, where the infraction will be presented to and discussed by the membership.
- The member can participate in this discussion.
- Upon recommendation of the Board of Directors, and by a two-thirds vote, the member will cease to be a club member.
- By becoming a member of TRCC, each member agrees to abide by the ByLaws and Operational Rules of the club.
- By becoming a member of TRCC, each member forfeits his/her right to sue the club, while a member of the club and after being a member of the club.

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SECTION 9, GUEST FLYING PRIVILEGES:

- A guest is a non-member who is sponsored by a TRCC member.
- Guests may fly on up to 6 days per year.
- Guests must be closely accompanied by the sponsoring member.
- The sponsor is responsible for the guest's flying ability and before any flight the sponsor must cover the TRCC Safety and Operational Rules with the guest.
- The guest must present a current AMA Open membership card.

SECTION 10, CLUB MEMBER INFORMATION:

- All members shall keep on file with TRCC a current mailing address, e-mail address and telephone number.

SECTION 11, NON-MEMBER FLYING PRIVILEGES:

- Non-members may fly in Club-sponsored, AMA-sanctioned events held at the field, provided that they meet AMA requirements and pay specified entry fees.

ARTICLE IV

SECTION 1, INITIATION FEE:

- Upon being elected to membership in the club, Open members shall pay a \$150.00 initiation fee.
- Immediate family members residing in the same household will not pay an additional initiation fee.
- There are no initiation fees for Junior Members.

SECTION 2, DUES and FEES:

- As of 1 Feb 2024
- Open Members - Club dues are \$120.00 per year
- Junior Members - \$40.00 per year
- Part-Year Resident Members - \$40 per year. In addition, Part-Year Resident Members pay \$10.00 for each month in which they are active, up to a maximum of \$100.00
- Board Members - Active board members exempt from annual club dues. If a board member shall terminate said position, prorated annual club dues shall be remitted.
- Dues are delinquent as of 1 January, except for Part-Year Resident Members, who pay at the start of their period of activity with the club.
- Members who remain delinquent on 1 February will have their flying and voting privileges suspended.
- Club dues may be paid to a Board member, on www.rc-air.com or by a check or money order sent to: Tucson Radio Control Club, P.O. Box 18995 Tucson Arizona 85731. Payments are considered late unless they are received by a Board member or postmarked prior to 1 January.

Revised 01/28/2024

- Members in good standing who file a written request with the Board will be placed on the club inactive list. When an inactive member requests a return to active status, the membership dues will be adjusted according to time left in the current membership year.
- Dues paid via PayPal will include a 2.99% PayPal transaction fee, which is subject to change if PayPal adjusts their fee structure.
- If an instructor has 5 student pilots achieve Pilot certification, he/she will receive free club membership for the following year.

SECTION 3, ACADEMY OF MODEL AERONAUTICS DUES:

Academy of Model Aeronautics dues will be paid directly to the Academy of Model Aeronautics by each member.

SECTION 4, ASSESSMENTS:

- In the operation of club business, it may be necessary to assess the membership extra funds.
- These assessments must be passed by a two-thirds vote of the members.
- The Board shall determine whether an ex-member who rejoins, or a member returning from inactive status, is required to pay any outstanding assessments.

ARTICLE V

SECTION 1, BOARD OF DIRECTORS

- The Board of Directors will consist of six Open Members, three of whom shall be elected each year.
- Board Members will serve a two-year term of office commencing upon the election at the January club meeting and continuing until their successors are duly elected.
- The Board shall be elected by secret ballot.
- Members shall be allowed one vote for each opening on the Board.
- The candidates receiving the most votes shall be elected to the available openings.
- The Board is to maintain an accurate Board Duties Checklist to be used to ensure timely delivery of legal and financial information.
- Duties checklist must be posted on the web site under members only so Board duties are available to prospective candidates for annual election.

SECTION 2, CLUB OFFICERS:

The Board of Directors, by a vote of the Board, shall elect from among the members of the Board a Club President, Vice President, Secretary, Treasurer, Safety Officer, and Membership Officer. The terms of each of these club officers will be one year from the time of election or until a successor for each is elected.

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SECTION 3, BOARD VACANCY:

If vacancies should occur on the Board of Directors, replacements shall be elected at the next regular meeting of the Club, using the procedures specified in Section 1, above, with the candidates receiving the most votes being assigned the longest terms.

SECTION 4, REMOVAL OF BOARD MEMBERS:

If the Board, with a majority vote, determines that a Board member is being unresponsive to his duties as outlined in Article VI, Section 2, the Board shall inform that Board member in writing that a motion to remove them from office will be made at the next regular club meeting. Upon recommendation of the Board of Directors, and with a two-thirds vote at that meeting, he shall be removed from the Board.

ARTICLE VI

SECTION 1, MEETINGS:

- Meetings of the Board of Directors shall be held whenever called at the discretion of the President or the Vice President.
- The Secretary, or some other officer, will notify every member of the Board in advance, of the meeting time.

SECTION 2, OFFICERS DUTIES:

President:

- The President shall preside at meetings as the ex-officio member of such committees (except the Nominating Committee) and shall have voting privileges on those committees.
- As an ex-officio member of such committees he will see that the Bylaws of the club are carried out and enforced.
- Will create, review and maintain a published checklist document that shows the duties for each board member by month.

Vice President:

- Responsible for maintaining and improving the club flying field.
- Shall preside at meetings in the absence of the President or at the request of the President.
- Shall be the co-chairman on all committees and shall have full voting privileges thereon.

Revised 01/28/2024

Secretary:

- Maintain custody of the club Bylaws.
- Attend to the distribution of all notices required by the Bylaws.
- Conduct correspondence as directed by the Board of Directors.
- File all correspondence and documents and provide copies to the website.
- Provide meeting minutes within 15 days after meetings to the club webmaster for posting on the club website.
- Perform the duties of webmaster for the club website.
- Responsible for maintaining social media accounts and all online social media content.
- Responsible for administration of the Google Business account, and internet domain (trccclub.org) accounts. The secretary will be the point of contact for all internet based services.

Treasurer:

- Have custody of all corporate funds and shall keep full and accurate accounts of all monies received or paid to or by them on account of, and for, and on behalf of the club.
- Render true and accurate accounts of activities as Treasurer and shall report thereon at each meeting of the club and the Board of Directors.
- Prepare a budget for any upcoming contest and present it to the membership for a vote at a regular club meeting not later than the meeting preceding the contest.
- Prepare monthly and annual financial statements.
- Prepare corporate and tax documents for all state and Federal requirements.

Safety Officer:

- Responsible for the club safety program.
- Will address at least one specific safety subject at regular club meetings.
- Create an awareness amongst the membership of the dangers involved in the hobby.
- Provide a meeting agenda to the President/Chairman, published on the website 5 days prior to the meeting.

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Membership Officer:

- Shall provide copies of the Club Bylaws and the TRCC Safety and Operational Rules to new members.
- Shall keep custody of all club member paraphernalia, including membership paper applications, hats, pins, badges, show and tell ribbons and storage of completed paper membership applications.
- Shall maintain a database of pilot upgrades and shall produce the appropriate identification.
- Will be the single point of contact and management of:
 - A. A timely and accurate member roster for new and existing members to include all required member changes.
 - B. New member induction and dues collection.
 - C. Badge production and distribution.
 - D. Data entry for A through C.

SECTION 3, BUSINESS AFFAIRS:

- The Board of Directors is authorized and instructed to conduct the business of the club with a \$500.00 maximum limitation upon the sum to which the Board can obligate the club without a vote of the membership.
- All conveyances, encumbrances, releases, discharges, and contracts entered into by the club shall be executed by the Treasurer at the direction of the Board, with one signature of either the President or the Vice President.
- The President and the Treasurer are individually authorized to pay obligations of the club.
- The Board is authorized to pay the annual Field Lease fee without membership approval.
- The board and board member (Vice President) responsible for runway maintenance, by vote of the board, is authorized to pay the Recommended/Required, Annual/Semi - Annual Runway Maintenance Expenses if above \$500 without member approval or vote.
- All changes to the field, field amenities, structures, permanent or temporary fixtures must be approved by the VP of TRCC. When such decisions require members input the VP shall present such information at the next board and general club meeting for discussion and approval when necessary.
- All devices/services for the club that require an account or email address and will only be set up using official trccclub.org email addresses. Board member personal accounts and personal email accounts are not permitted. If unable to change existing accounts, account information will be in a document shared to all board members.
- All official electronic correspondence (email) made by any board member will be made using the official trccclub.org email address that each board member has.

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SECTION 4, FLYING SITE:

- The Board of Directors is instructed to secure and maintain a club flying site. Club equipment and property will be secured in the on site connex container.
- Instructors will have access to the connex container for the club trainers. (As soon as the connex container can have a wall built to secure the electronic equipment that is inside.)

SECTION 5, AGENDA:

- The President is directed to prepare an agenda for each meeting of the club.

ARTICLE VII

SECTION 1, MEETINGS:

- Regular meetings of the members shall be held on the third Sunday of the month, without notice, unless another date is selected by the Board of Directors.
- Notice of a change in the regular time, date, or place of the monthly club meeting shall be posted on the club website, at the club field, and Facebook at least 10 days prior to the meeting. Special meetings may be called by the President or not less than three other members of the Board.

SECTION 2, QUORUM:

- Twenty (20) members shall constitute a quorum for the transaction of all business of the club. Four members of the Board of Directors, including the President or Vice President, shall constitute a quorum for a Board of Directors' meeting.

ARTICLE VIII

- Special Committees such as an Auditing Committee or a Nominating Committee, may be designated by the Board of Directors or by the club membership.
- The foregoing committees, for which no duties are herein prescribed, nor numbers of members enumerated, shall be selected and appointed by the Board of Directors with the concurrence of the President and the duties of each committee shall be prescribed by the Board of Directors and ratified by the membership at large at a regular club meeting.

ARTICLE IX

SECTION 1, PROCEDURES:

- Robert's Rules of Order, Newly Revised, shall apply on all questions of procedure and parliamentary law not specified in the Articles of Incorporation of the club, as filed with the State of Arizona, or these Bylaws.

ARTICLE X

SECTION 1, BYLAWS:

- The bylaws of this club may be adopted, amended, or rescinded in whole or in part by a two-thirds vote, at the January club meetings only.
- Notice of a proposed change must be given at the previous club meeting or be posted on the club website at least 28 days before the meeting.
- The Board shall have the power to put to a vote any emergency changes.

ARTICLE XI

SECTION 1, MEDIA:

- Any videography or photography taken on TRCC premises may be taken at any time without members approval.
- A member has the right to refuse any person from taking videography or photography of the member once informed by the member.
- All videography and photography taken on TRCC premises is done so with the understanding that TRCC can reproduce, use, copy or share any such media taken at the field in any manner or form without consent of the author or regards to credit as deemed appropriate by the TRCC Board unless such media is approved and released by TRCC and or its members.

SECTION 2, WEBSITE/SOCIAL MEDIA:

- The Club shall maintain a website, on which official notices and other pertinent information may be posted.
- The TRCC website, social media presence and email accounts shall be administered and maintained by the club secretary or a qualified member of the club or an outside agent /agency approved by the board of directors and by the club secretary.
- All TRCC board members will have full administrative privileges on all social media accounts. Accounts of those no longer TRCC board members will be removed from social media accounts.
- Web hosting, server space and data storage shall be obtained and maintained on an off-site professional server operated by a non-member owned or operated company.
- All board members shall have access and password to the server and host account at all times.
- No member shall be paid or reimbursed by the club for website maintenance without approval by the board.
- Any and all content with the exception of advertisements are the sole property of TRCC.
- No content on TRCC website shall have or be bound to contract or agreement nor shall any content be used without having been freely given to, donated to or purchased by the club.
- Members are solely responsible for configuring their privacy settings on the website to match their preferences. The club and its board members are not liable for any

consequences arising from privacy settings that are not properly set or do not reflect the member's desired level of privacy.

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